ACCOUNTANTS + ADVISORS

Tax Checklist

The Australian Business Owner Tax Checklist

10 questions every business owner should be able to answer yes to.

If you answered **No** to **3 or more** of these questions, you may be overpaying tax, missing deductions, or carrying compliance risk without realising it.

1	Is your business structure still right for your current revenue?	YES ☐	NO ☐
2	Do you have a weekly tax buffer set aside?	YES ☐	NO ☐
3	Is your vehicle logbook current and covering 12+ continuous weeks?	YES ☐	NO ☐
4	Do you know your next BAS due date?	YES ☐	NO ☐
5	Are you paying yourself in the most tax-effective way?	YES ☐	NO ☐
6	Have you had a year-end planning conversation with your accountant this financial year?	YES ☐	NO ☐
7	Do you have a receipts capture system that is not a shoebox or email inbox?	YES ☐	NO ☐
8	Are your super obligations current and paid on time?	YES ☐	NO ☐
9	Do you know the ATO benchmark ratios for your industry?	YES ☐	NO ☐
10	Has your accountant reviewed your structure or advised on tax planning in the last 12 months?	YES ☐	NO ☐

Ticked No on 3 or more?

Book a free 30-minute business tax review with **MC&S** and identify where tax savings, structure improvements, and compliance risks may exist.

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